After completing the **Jobs & Job Postings** course, we recommend that you complete this hands-on practice to solidify your learning.

Hands-On Practice

- Create a Job and do the following:
    - Select a Job Order Template
    - Add Worker Comp Codes
    - Add Job Status
    - Add Start and End Date
    - Edit Mark-Up Percentage

- Edit a Job and do the following:
    - Add another Job Owner
    - Run a Job Audit
    - Extract Job Details to Word
    - Reorder the Widgets in the Job Order

- Post a Job and do the following:
    - Upload a Job Description
    - Preview the External Job Boards

Next Steps

- Use the Avi Guides in Platform
- Access the Avionté Support Center
    - support.avionte.com
- Job Mark-ups
- Creating a Job
- Posting Jobs to Indeed
- Continue to Practice in the Platform

Future Trainings

- If you would like to take another course, see our Avionté Client Training Calendar to register for another course
    - Avionté Client Training Calendar

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