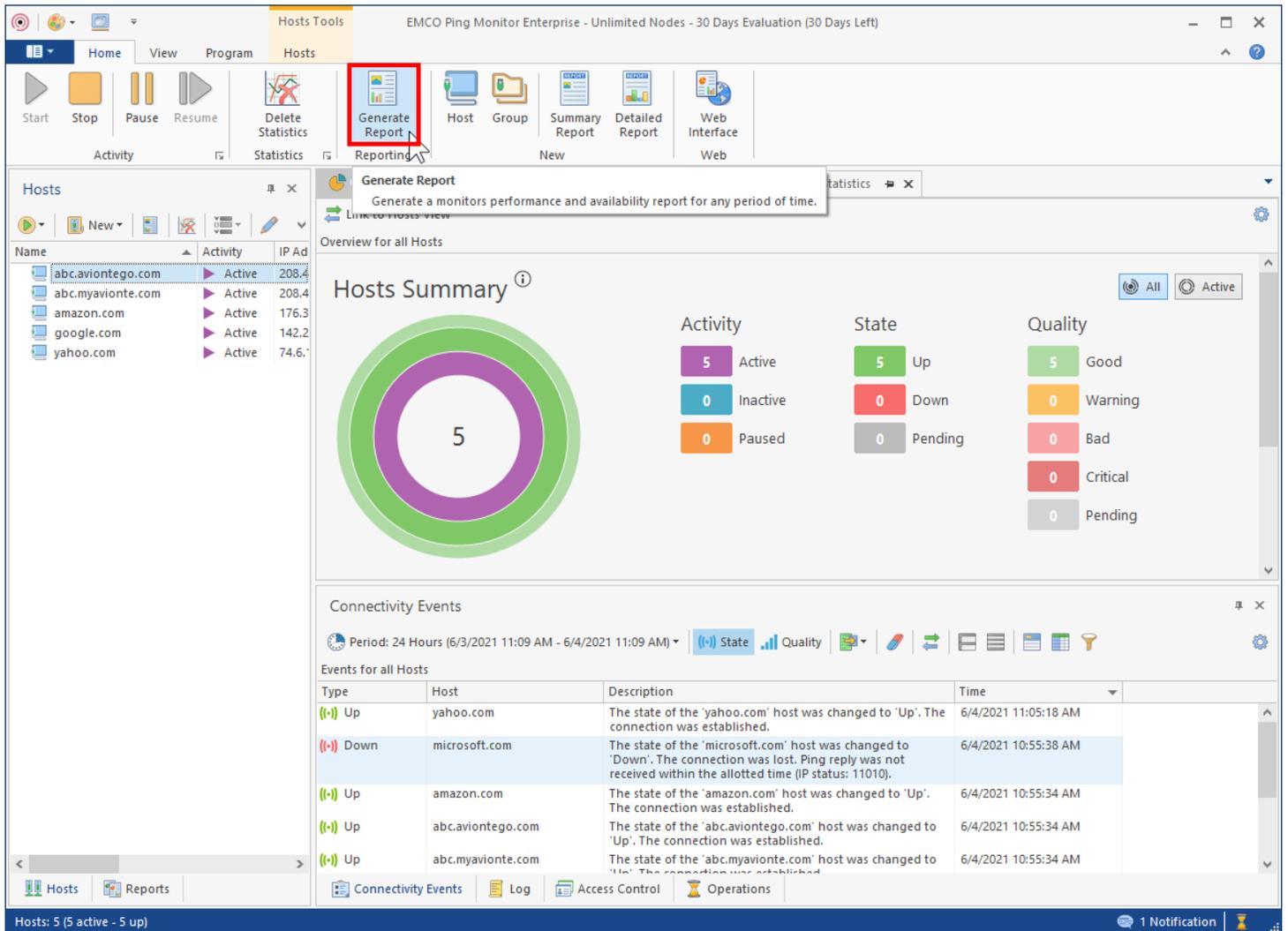


Generate an EMCO Report

<https://support.avionte.com/hc/en-us/articles/4410096225555>

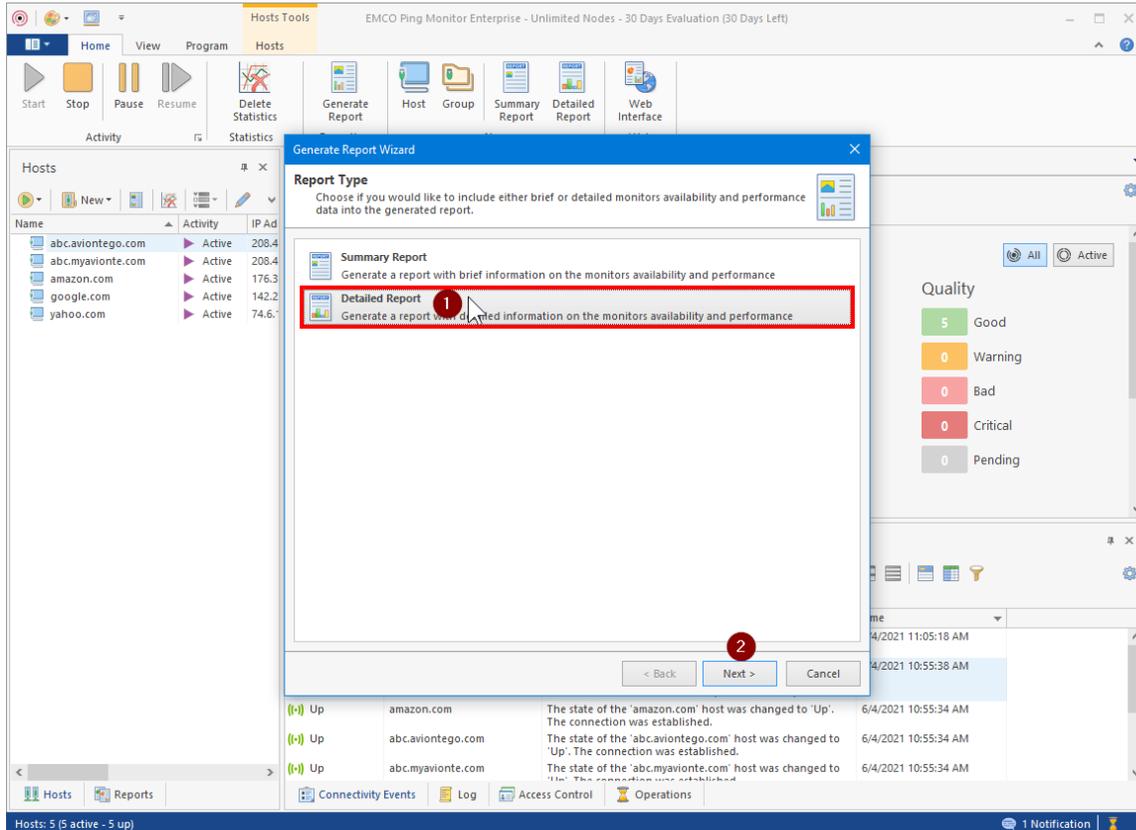
1. Open the EMCO Ping Monitor main screen and click **Generate Report** at the top of the window.



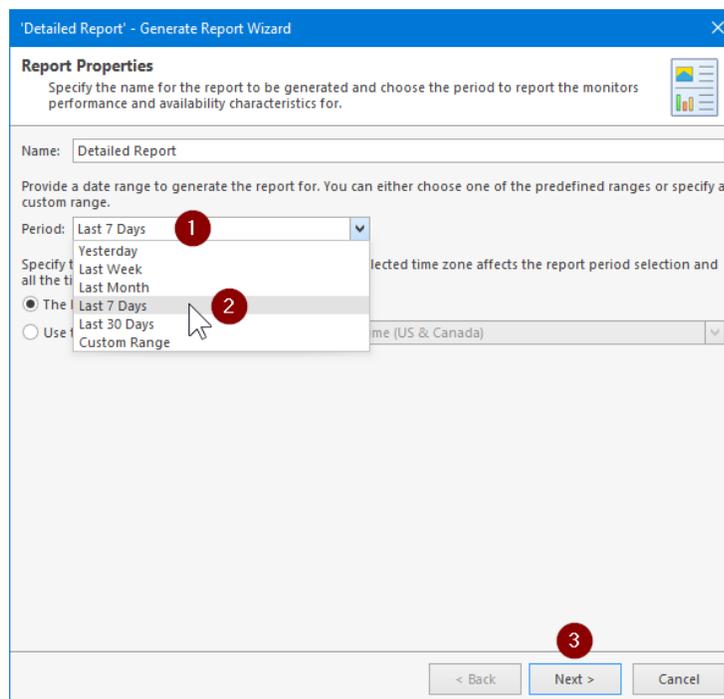
The screenshot displays the EMCO Ping Monitor Enterprise software interface. The top toolbar contains several buttons, with the 'Generate Report' button highlighted by a red box. A tooltip for this button is visible, stating: "Generate a monitors performance and availability report for any period of time." The main dashboard area shows a "Hosts Summary" section with a donut chart indicating 5 active hosts. Below this, there is a "Connectivity Events" section with a table showing recent status changes for various hosts.

Type	Host	Description	Time
(+) Up	yahoo.com	The state of the 'yahoo.com' host was changed to 'Up'. The connection was established.	6/4/2021 11:05:18 AM
(-) Down	microsoft.com	The state of the 'microsoft.com' host was changed to 'Down'. The connection was lost. Ping reply was not received within the allotted time (IP status: 11010).	6/4/2021 10:55:38 AM
(+) Up	amazon.com	The state of the 'amazon.com' host was changed to 'Up'. The connection was established.	6/4/2021 10:55:34 AM
(+) Up	abc.aviontego.com	The state of the 'abc.aviontego.com' host was changed to 'Up'. The connection was established.	6/4/2021 10:55:34 AM
(+) Up	abc.myavionte.com	The state of the 'abc.myavionte.com' host was changed to 'Up'. The connection was established.	6/4/2021 10:55:34 AM

2. Select Detailed Report > Next

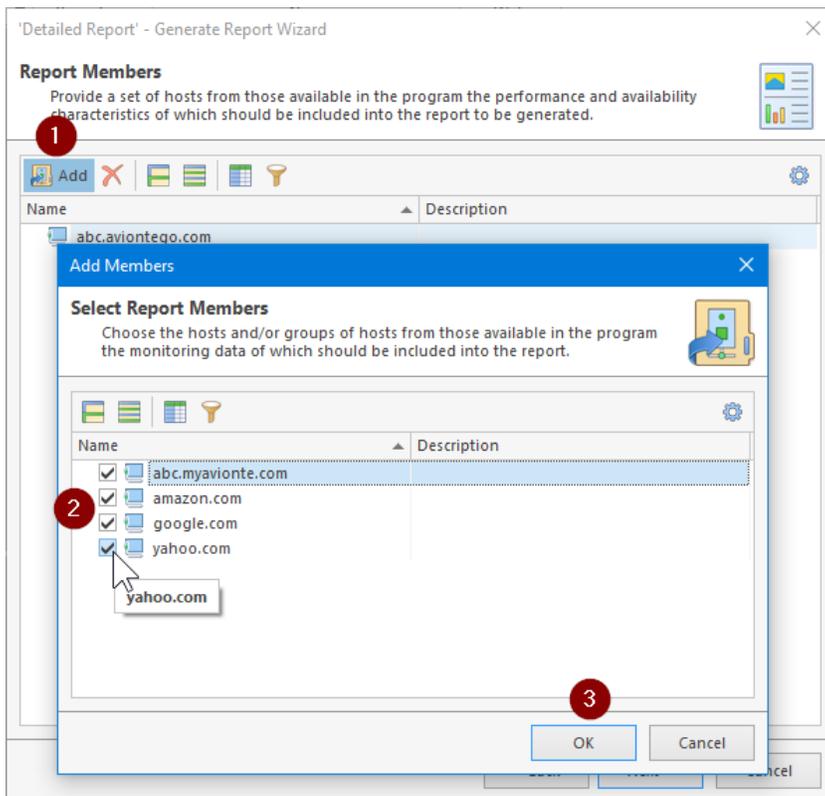


3. On the Report Properties page in the Period dropdown, select 'Last 7 Days' > Next

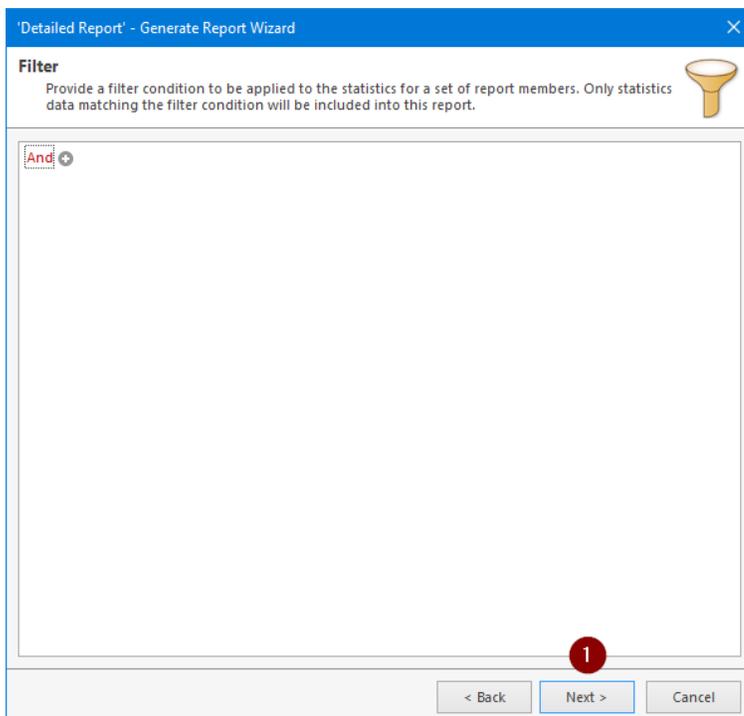


Generate an EMCO Report AVIONTÉ

4. The Report Members page is where we will add all the websites that were monitored.
Click **Add** > **Select all sites** > **OK** > **Next**

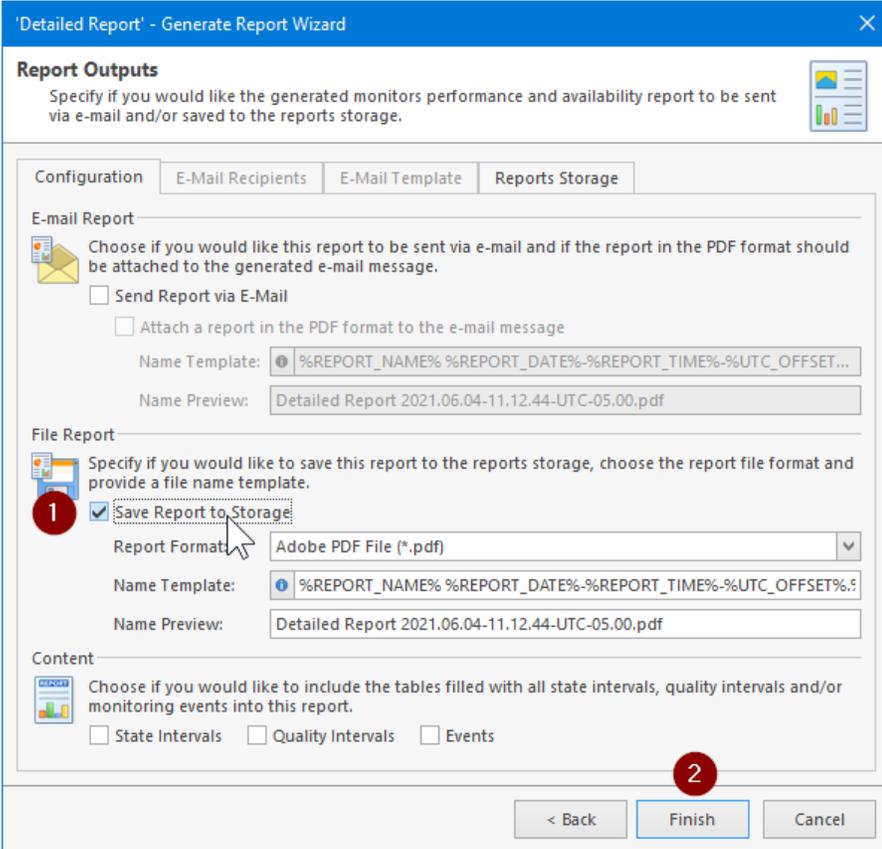


5. Click Next on the Filter page, we don't need to do anything here



Generate an EMCO Report AVIONTÉ

6. On the Report Outputs page, check the box 'Save Report to Storage' then **Finish**.



'Detailed Report' - Generate Report Wizard

Report Outputs

Specify if you would like the generated monitors performance and availability report to be sent via e-mail and/or saved to the reports storage.

Configuration | E-Mail Recipients | E-Mail Template | Reports Storage

E-mail Report

Choose if you would like this report to be sent via e-mail and if the report in the PDF format should be attached to the generated e-mail message.

Send Report via E-Mail

Attach a report in the PDF format to the e-mail message

Name Template: %REPORT_NAME% %REPORT_DATE%-%REPORT_TIME%-%UTC_OFFSET...

Name Preview: Detailed Report 2021.06.04-11.12.44-UTC-05.00.pdf

File Report

Specify if you would like to save this report to the reports storage, choose the report file format and provide a file name template.

Save Report to Storage

Report Format: Adobe PDF File (*.pdf)

Name Template: %REPORT_NAME% %REPORT_DATE%-%REPORT_TIME%-%UTC_OFFSET%...

Name Preview: Detailed Report 2021.06.04-11.12.44-UTC-05.00.pdf

Content

Choose if you would like to include the tables filled with all state intervals, quality intervals and/or monitoring events into this report.

State Intervals Quality Intervals Events

< Back Finish Cancel

7. You can typically find the report under **C:\Users\Public\Documents\EMCO\Ping Monitor**. Upload the report to the ticket and Avionté Support will analyze the results.
8. If the report successfully generated results, the EMCO Ping Monitor can be closed and uninstalled from the computer.